

Audit and Accountability Committee



Follow-up Audit of Finance Vendor Master File

Presented by: Kevin Barthold, City Auditor

December 6, 2022

Objective and Conclusion

Finance Vendor Master File

Audit Objective

Determine if the prior audit recommendations have been successfully implemented.

Original Audit

User access to critical transactions was excessive

Policies and procedures did not reflect current practices and were not inclusive of different type of VMF changes

Data analysis was not performed to ensure VMF data fields were complete, accurate and duplicates were identified

Results

Finance Vendor Master File

User Access

User access is appropriate

Policies and Procedures

Remain incomplete and not reflective of current practices

Data Analysis of VMF

- Specific items identified by Audit in first audit report were corrected, however,
- Regular analysis of file not performed

Finance Vendor Master File

Finance management have agreed with the recommendations and have developed action plans to address the issues.

Anticipated completion: March 2023

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